



## National Council for State Authorization Reciprocity Agreements

*A voluntary, regional approach to state oversight of distance education*

Position: Assistant or Associate Director for Policy and State Support

Salary and benefits: Salary and level are negotiable and dependent upon the candidate's background and experience. NC-SARA offers a comprehensive and generous benefits package.

Starting date: Negotiable

### Position description

Reporting to the executive director, and in consultation with SARA staff at the country's four regional education compacts, the person holding this new position will work in Boulder, Colorado and assist in the development, consideration and application of SARA policies within the context of the continuing evolution of postsecondary distance education delivery. Principal professional interactions will include regional SARA staff, state-level SARA staff, state-level higher education regulators, and other interested parties in the broad higher education and state government communities.

The successful candidate will have demonstrated success in complex, detailed and politically sensitive higher education and state government environments. Exemplary communications skills in writing and public speaking are required, as are the abilities to establish and maintain trusting relationships and lead toward consensus resolutions of complex issues.

### Position requirements

Bachelor's degree and significant relevant experience required; graduate degree strongly preferred. Experience working in higher education very strongly preferred, particularly experience in multi-campus environments such as institutional systems, state-level higher education boards, or similar organizations. National travel expected, up to approximately 15 percent of time.



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### Organization

The National Council for State Authorization Reciprocity Agreements (NC-SARA) is a federally recognized 501(c)(3) non-profit organization that coordinates a voluntary, regional approach to state oversight of postsecondary distance education. From its creation in late 2013, NC-SARA has grown to include 47 member states plus the District of Columbia and the U.S. Virgin Islands. More than 1,500 colleges and universities now participate, and institution renewal rates are above 99 percent. NC-SARA is financially stable, relying on institutional fees for its funding. NC-SARA works closely with the country's four regional education compacts: the Midwestern Higher Education Compact (MHEC), the New England Board of Higher Education (NEBHE), the Southern Regional Education Board (SREB) and the Western Interstate Commission for Higher Education (WICHE). Additional information is available at [www.nc-sara.org](http://www.nc-sara.org)

### Location

NC-SARA's office is in Boulder, Colorado, next door to the building housing the National Center for Higher Education Management Systems (NCHEMS), the State Higher Education Executive Officers (SHEEO) and WICHE. That proximity contributes to a stimulating environment focused on higher education policy and practice. A vibrant and lively community 25 miles northwest of Denver, Boulder has a population of approximately 104,000 and is home to the University of Colorado at Boulder, labs of the National Oceanic and Atmospheric Administration, and many high-tech firms. Opportunities for outdoor activities abound, and cultural offerings are abundant in both Boulder and Denver.

### Application

Candidates should provide a cover letter (three pages or less) and a resume (each in MS Word or Adobe pdf format) addressing the candidate's suitability for the position. Include contact information (phone number and e-mail address) for four professional references. Send application materials to: Nathalie Cuartas, NC-SARA Human Resources Coordinator at [ncuartas@nc-sara.org](mailto:ncuartas@nc-sara.org) For best consideration, please submit application materials by July 17, 2017.